



Nandlal Bose Subharti College of Fine Arts & Fashion Design

Website: finearts.subharti.org, e-mail: finearts@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 2808, 2809), Telefax: 0121-3058030, 2439067

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the Dean

Date : 27/1/2025

Ref.No:/NBSCFF/2025/35

NOTICE

To,

All HODs and Coordinators of

- Fine Arts Department
- Performing Department
- Fashion & Textile Design Department
- Animation Department

This is to inform you that Faculty Board meeting will be held in the Dean Office at 11:00 am on 29/1/2025 for the discussion on various agenda points related to this college.

All are informed to be present in meeting.

Agendas:

1. **Agenda: Confirmation of earlier Action Taken Report**
2. **Agenda: Subject allotment in Time Table will be prepared according to periods in UG and PG Courses**
3. **Agenda: Feedback form of stakeholder result discussion after analysis.**
4. **Agenda: Mentor-Mentee Strategies for slow learners and advanced learners.**
5. **Agenda-To Discuss about Proposed Course Outcome- Programme Outcomes**
6. **Agenda: To discuss about to propose internal and external examiners.**
7. **Agenda : To conduct Value added Course in the Department of Fine Arts.**
8. **Implementation of "IKS" and "Rashtrabodh" in 1st year undergraduate programs**
9. **Agenda: to add "Animation" word in Vision and Mission of Faculty of Fine Arts.**



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Office of the Dean

Date : 29/1/2025

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MINUTES OF MEETING

A Faculty Board Meeting chaired by (Prof.) Dr. Pintu Mishra, Dean & Principal was held on 29/1/2025 at 11:00 AM onwards in the Dean Office . During the meeting the following members were present.

S. No.	Name	Designation	Signature
1	Prof. (Dr.) Pintu Mishra, Dean & Principal-Faculty of Fine Arts, SVSU	Chairman	
2	Dr. Bhawna Grover, Professor & Head – Performing Art Dept, SVSU	Member	
3	Dr. Pooja Gupta, Professor & Head –Fine Arts Dept, SVSU	Member	
4	Dr. Sonal Bhardwaj, Associate Professor – Fine Arts Dept, SVSU	Member	
5	Dr. Anshu Srivastava, Assistant Professor – Fine Arts Dept, SVSU	Member	
6	Dr. Neha Singh, Assistant Professor & Head – Fashion & Textile Dept, SVSU	Member	
7	Dr. . Vidhi Khandalwal , Assistant Professor & Head – Animation Dept, SVSU	Member	
8	Dr.Vandana Tomar, Assistant Professor-Fine Arts Dept, SVSU	Member	
9	Dr. Shweta Chaudhary, Assistant Professor- Performing Arts Dept, SVSU	Member	
10	Ms. Shraddha , Assistant Professor- Fashion & Textile Dept, SVSU	Member	
11	Dr. Archana Rani (External Expert)	External Academic Expert	
12	Mr. Kapil Gauhri (Industry Expert)	Industry Expert	



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11	Dr. Archana Rani (External Expert)	External Academic Expert	
12	Mr. Kapil Gauhri (Industry Expert)	Industry Expert	

The Dean of NBSCFF address to all the attendees in the meeting to discuss certain Academic issues. The agenda points discussed in the meeting are given in the succeeding paras :-

1. Agenda: Approve the minutes of last meeting and Confirmation of earlier Action Taken Report (ATR)

Resolution: Confirmed and no agenda found pending.

2. Agenda: Subject allotment in Time Table will be prepared according to periods in UG to PG Courses.

Resolution: Discussed and confirmed. . It is decided that subject expert faculty will get the subject.

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250 005
E-mail : finearts@subharti.org, Website : www.subharti.org



Minutes of Meeting

The Dean of NBSCFF address to all the attendees in the meeting to discuss certain Academic issues. The agenda points discussed in the meeting are given in the succeeding paras :-

1. Agenda: Approve the minutes of last meeting and Confirmation of earlier Action Taken Report (ATR)

Resolution: Confirmed and no agenda found pending.

2. Agenda: Subject allotment in Time Table will be prepared according to periods in UG to PG Courses.

Resolution: Discussed and confirmed. . It is decided that subject expert faculty will get the subject.

3. Agenda: Feedback form of stakeholder result discussion after analysis.

Resolution: The members of board of studies has examined and analyze the online students, parents, alumni and employer and Professional feedback form then prepare a report and the report has been sent to the Principal office and others concern persons for the betterment of the NBSCFF.

4. Agenda: Mentor-Mentee Strategies for slow learners and advanced learners.

Resolution: Deputation of mentors of the students so that student's holistic development can be done. In this regard strategies for slow learners and fast learners has been discussed and decide.

5. Agenda-To Discuss about Proposed Course Outcome- Programme Outcomes

Resolution: After completion of even semester result of course outcome and programme outcome should be discussed and Execute.

6. Agenda: To discuss about to propose internal and external examiners.

Resolution: The members of board of studies have discussed & proposed the list of internal & external examiners, moderators, paper setters & evaluators which is attached in the list of enclosures forwarded to the board of studies.

7. Agenda: To conduct Value added Course in the Department of Fine Arts.

Resolution : For the development of regular course value added course will be organized in the Department . Those who complete the course will get a certificate. Discussed and confirmed.

8. Agenda: Implementation of “IKS” and “Rashtrabodh” in 1st year undergraduate programs

Resolution :first year curriculum has been focused on the “IKS” and “Rashtrabodh” some specific subjects has been highlighting the Indian Knowledge System and Rashtrabodh so that they can enrich their culture and heritage.

9. Agenda: to add “Animation” word in Vision and Mission of Faculty of Fine Arts.

Resolution: confirmed and pass.

The Faculty Board expressed its satisfaction on the progress made in all the departments. The meeting ended with a vote of thanks to Attendees and Experts.



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Action Taken Report

The meeting of Faculty Board was held on 29/8/2024 at 11:00 am. In the Dean Office , Faculty of fine Arts, Swami Vivekanand Subharti University, Meerut.

The detail of the action taken on the agendas of meeting is as follows:

Agenda Item	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1	To approve the minutes of last meeting of the faculty of Board held on 30-08-2023	The Faculty Board confirmed the minutes of Board of studies meeting held in the Departments during the session 23-24.	Completed in the month of December ,2024	Completed in the month of December ,2024	Successfully Executed
2	Confirmation of Action Taken Report (ATR)	The ATR from the previous meeting was discussed in detail. All actions taken have been deemed satisfactory and noted for future reference.	The ATR was discussed and submitted in the month of August .2024	All action items from the previous meeting have been successfully implemented, and feedback from the stakeholders was collected. till August ,2024	Passed
3	Orientation Program for new Students of NBSCFF.	A one-week orientation program for new students, as per UGC guidelines, was approved. The program will	Plan and execute a one-week orientation program for students as per UGC	In August, the orientation program was drafted, resource persons were identified, and program	Implemented



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		focus on academic and professional development.	guidelines.	implementation was scheduled on September,2024	
4	To Introduce NEP- 2020 for upcoming session and to revision in ordinance and syllabi of Graduate Programs as per the prerequisite.	As per the guidelines of UGC New Education Policy will be implemented from this session 2023-2024 . consider and adopt the new curriculum according to NEP 2020This is Passed and Approved	Syllabi revision committee formed NEP- 2020 implementation guidelines under review.	The revision has been completed by August,2024	Successfully Executed
5	Timetable Allocation for UG, PG & Ph.D. programmes and Courses	The allocation of time slots for UG, PG & Ph.D. program and courses based on class periods will be finalized. The timetable will ensure efficient use of resources and smooth academic delivery.	Timetable drafted; final approvals has confirmed	finalized by Month of August,2024	Passed
6	Encourage students to enroll in MOOC Courses or other equivalent programs.	It is resolved to encourage students to enrolled in MOOC or other equivalent online courses to enhance their learning skills .this will be integrated into the curriculum.	Students have registered themselves in various courses of MOOC /SWAYAM .	Students have registered themselves in various courses of MOOC /SWAYAM in September,2024	Implemented
7	Mentor-Mentee Strategies for Slow and Advanced Learners	Strategies for mentoring slow learners and advanced learners were discussed and approved. These strategies will be implemented to ensure inclusive learning and academic support.	Mentorship plans created and mentors assigned.	Implementation started on month of September, 2024.	Successfully Executed



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8	Analysis of Proposed Course Outcomes and Program Outcomes	The proposed course outcomes and program outcomes were reviewed. Necessary modifications will be made to ensure they align with the department's goals and academic standards.	Outcomes analyzed and updated versions prepared and finalized.	completed in month of November, 2024	Successfully Executed
9	Review of Annual Stakeholder Feedback Analysis	The Annual Stakeholder Feedback Analysis was reviewed. The feedback was positive, and recommendations for further improvements will be implemented in the next academic cycle.	Feedback reviewed; actionable suggestions incorporated into planning.	Implementation ongoing; updates by Month of November, 2024	Passed
10	Faculty Encouragement for Patents, Copyrights, and Research Publications	Faculty members are encouraged to file patents, copyrights, and publish research papers, books, or book chapters in reputed databases such as UGC Care, PubMed, SCOPUS, and Web of Science. This will be actively promoted within the department.	Workshops and incentives introduced for faculty engagement.	Initiated on month of Sep results to be reviewed quarterly.	Successfully Executed



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11	Collaborative Activities under MOUs	Collaborative activities under existing and future MOUs will be prioritized. This includes interdisciplinary and multidisciplinary teaching and research, student and faculty exchange programs, and other initiatives.	Collaboration opportunities identified; activities planned.	Activities to begin by Sep Month, 2024	Passed
12	Industrial and Production House Visits for Students	Industrial and production house visits will be organized to provide students with practical exposure. These visits will allow students to apply their academic learning to real-life scenarios.	Partnerships established with industries; visits scheduled.	Visits to commence from month of November, 2024	Implemented
13	SWOC Analysis of Stakeholders	A SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis of all stakeholders in the Department of Animation will be conducted. This analysis will inform future departmental decisions.	Surveys designed and distributed; analysis in progress.	Report completion by month of November, 2024	Successfully Executed



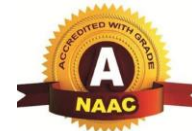
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14	Organizing Seminars, Workshops, Webinars, and Animation Fest and specially focused guest lectures.	Strategies for organizing seminars, workshops, webinars, and the Animation Fest for the upcoming session were approved. These activities will enhance student learning and industry engagement	Events calendar drafted; resource allocation underway.	Sessions to begin from August month,2024	Passed
15	Planning of Alumni Meet 2024	The Alumni Meet 2024 was approved. Activities to encourage alumni participation and contributions will be organized, fostering a stronger alumni network.	Event details finalized; invitations to alumni sent.	Event scheduled for month of October,2024	Implemented
16	Finalization of the Academic Calendar	The academic calendar for all Departments will be finalized and circulated to all stakeholders before the commencement of the next session.	Calendar drafted and pending final approval.	To be completed by month of August,2024	Successfully Executed
17	Interdisciplinary Courses under Various Programs	The proposal to offer interdisciplinary courses within the Department of Animation under various programs was discussed.	It will be designed and circulated by the Faculty members of the department.	It was implemented in all phases in the month of August,2024	Passed



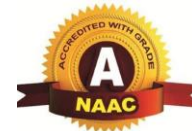
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18.	Review and update the B. Design, B.Sc. Design, Textile Design, B.Sc Interior Design syllabus in alignment with the revised guidelines of NEP 2020.	To align the B. Design, B.Sc. Design, Textile Design, B.Sc Interior Design syllabus with revised NEP 2020 guidelines by incorporating multidisciplinary learning, practical applications, cultural heritage and skill based education and holistic development.	Reviewed and updated the B. Design, B.Sc. Design, Textile Design, B.Sc Interior Design syllabus in alignment with the revised guidelines of NEP 2020.	Reviewed and updated the B. Design, B.Sc. Design, Textile Design, B.Sc Interior Design syllabus in alignment with the revised guidelines of NEP 2020. September, 2024	Implemented
19	To conduct activities for students educational trip and market survey	activities for students educational trip and market survey has been planned and discussed	activities for students educational trip and market survey has been planned and itenary and total expenditure has been clarified to students.	activities for students educational trip and market survey has been planned and discussed in month of September, 2024	Successfully Executed
20	Implementation of UG Diploma Course as per NEP in Department of Fine Arts	As per Faculty Board decision the UG Diploma Course as per NEP was started from session 2024-2025 in	To Faculty Board of Faculty of Fine Arts.	Starting of the session	Passed



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		BFA.																		
21	To discuss Examiner Panel for upcoming Practical Exams.	As per the need of conduction of external exams , The names of specialized personality is discussed and finalized	examination pannel has been send to principal sir for confirmation and finalization	examination pannel has been send to principal sir on November,2024	Implemented															
22	Seat increment of mentioned program:	Ddiscussed and approved	Ddiscussed and approved	Ddiscussed and approved in month of December,2024	Implemented															
	<table border="1"> <thead> <tr> <th>Program Name</th> <th>Now Intake capacity</th> <th>Increase intake capacity</th> </tr> </thead> <tbody> <tr> <td>BFA-Bachelor of Fine Arts</td> <td>40</td> <td>65</td> </tr> <tr> <td>B.Design (Fashion Design)</td> <td>90</td> <td>95</td> </tr> <tr> <td>B.Sc Interior Design</td> <td>120</td> <td>125</td> </tr> <tr> <td>M.Design (Fashion Design)</td> <td>20</td> <td>25</td> </tr> </tbody> </table>	Program Name	Now Intake capacity	Increase intake capacity	BFA-Bachelor of Fine Arts	40	65	B.Design (Fashion Design)	90	95	B.Sc Interior Design	120	125	M.Design (Fashion Design)	20	25				
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